

MEETING MINUTES OF A SPECIAL MEETING OF THE BOARD OF ONEIDA COUNY COMMISSIONERS

The meeting was opened by Commissioner Lewis.

This special meeting was call by Chairman Lewis with the intended purpose of discussing the COVID-19 virus and how best to protect county employees and encourage the citizens to be precautionary and limit the possible exposure of the virus. All elected officials and department heads were in attendance. To aid in the social distancing aspect of group gathering the meeting was held in the court room. Commissioner Lewis asked all offices/department to report on their respective office duties and if they could suspend or minimize their services. Most offices were able to reduce the activity however some items of business would still need to be made available to the public. One concern was that surrounding counties would close their doors and then citizens would travel to Oneida to license their cars or renew their drivers license. One suggestion was to encourage the citizens to postpone their business and only allow emergency transaction to take place. The emergency transaction would be completed after the person was screened for possible exposure to the virus and allowed to enter the building. It was reported that the State has granted a 90-day extension to all driver's licenses and vehicle registrations. The EMT's reported that all members would be fitted for the N95 mask and that other personal protective equipment was available. It was highly suggested that when someone calls dispatch requesting an ambulance that they ask as many questions possible to determine the environment that the emergency personnel will be entering. It was the consensus of all that the purpose should be first to reduce movement in the community while allowing mandatory functions to continue. The question of pay arose and it was thought that the county could not force an employee to take PTO however they could recommend and even highly suggest that an employee use their accrued time. Commissioner Lewis stated that one county was paying employees when they stated home. Cody opposed paying an employee stating that the county is very generous with the PTO accrual. The employee should be able to cover their time off. He further clarified that those counties that are paying their employees to stay home during this time do not have the higher accrual rates like Oneida. Dan Williams reported that if the county would make an official disaster declaration that they would then be eligible for reimbursement. Commissioner Christophersen voice his opinion that all offices should run on a skeleton crew if possible. Commissioner Stokes agreed and added the suggestion to approve the disaster declaration. Cody modified the resolution from Bannock County to reference Oneida County and corrected the dates.

Commissioner Stokes made the motion to approve resolution #2020-03-01 declaring an emergency disaster due to the outbreak of the COVID 19 virus.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Christophersen made the motion to provide direction to all county officials and offices, to limit access to the county offices and to provide limited services as needed by

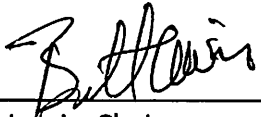
March 17th, 2020

appointment only. To institute screening procedures for individuals who make appointments. This motion is made pursuant to the emergency disaster declaration made by Oneida County on this day and the recent order issued by the Idaho Supreme Court and the emergency declaration made by Idaho Governor Brad Little.

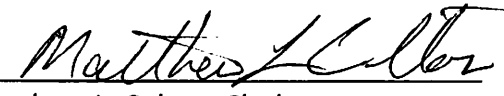
Commissioner Lewis seconded. All commissioners approved and the motion carried.

Commissioner Lewis suggested that a letter should be drafted and sent to all employees on Monday informing them of the direction taken by the county and how to handle possible situation in the near future.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk